Oakland CARES Nonprofit Grant Fund Application

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The Oakland CARES Nonprofit Grant Fund provides unrestricted grants of up to $25,000 to nonprofits that demonstrate that COVID-19 has impacted their program service delivery, or general business operations and that meet the eligibility requirements listed in the Program Guidelines.

Before completing this application, please review the Program Guidelines at https://communityvisionca.org/oaklandcares and a full PDF verison of the application here.

Materials can be found in Spanish at communityvisionca.org/oaklandcares/spanish.

We're here to answer your questions about the Oakland CARES Nonprofit Grant Fund application. Click here to schedule an appointment in English. Click here to schedule an appointment in Spanish. If you have any technical difficulties, please contact oaklandcares@communityvisionca.org.

NONPROFITS WHO RECEIVED MORE THAN $20,000 IN FUNDING FROM THE PAYCHECK PROTECTION PROGRAM (PPP) ARE NOT ELIGIBLE FOR FUNDING FROM THE OAKLAND CARES NONPROFIT GRANT FUND.

APPLICATIONS ARE DUE BY 5PM P.T. ON WEDNESDAY, OCTOBER 14, 2020.

Organization and Contact Information

First Name *

Last Name *

Title

Email Address *

Organization Name *

Phone Number *

Street Address *

Suite/Rm/Apt

City *

Zip Code *

Please select your district (Click here to find your district) *

Please select...

Basic Eligibility

Is your organization a registered 501(c)(3) or fiscally sponsored by a registered 501(c)(3)? *

Yes

Has your organization been in business in Oakland for at least three years? *

Yes

Are your organization's total annual budget and actual expenses less than $1,000,000 for the current and previous fiscal year? *

Yes

The following service areas are eligible:

- Health & Human Services
- Economic & Workforce Development
- Legal Support
- Food Security
- Homeless and Renter Support Services
- Education

Does your organization provide services to address the needs of low-income businesses and residents in Oakland in at least one of the above eligible categories? *

Yes

Is your organization providing services to address the impact of COVID-19? *

Yes

The following documents are required unless otherwise stated. If you are eligible to proceed, you will submit a copy of these documents at the end of this application. If you have questions or need assistance with collecting these documents, please reach out for technical assistance prior to submission.

- The last three years of your organization's 990 tax forms or audited financial statements. If you received a management letter with your most recent audit, please provide the letter. A management letter is not required.
- Your organization's most recent year-to-date financial statements (i.e. income statement and balance sheet)
- Documented proof your nonprofit is based in Oakland. For example: a City of Oakland business license, a current lease agreement, a current bill mailed to the organizational name and address, or other legitimate documentation.
- A copy of your organization's IRS Determination Letter confirming your 501(c)(3) status or a fiscal sponsorship agreement
- A copy of your organization's current budget

Can you provide the required documents listed above upon submission of this application? *

Yes

The full application will appear below once you indicate your eligibility above.

Financial Assistance

Did your organization lose funding as a result of COVID-19? *

Please select...

Did your organization experience payroll reduction as a result of COVID-19? *

Please select...

Did your organization suspend any programs as a result of COVID-19? *

Please select...

Did your organization experience any other type of financial disruption as a result of COVID-19? *

Community Engagement and Organizational Leadership

Please select 'Yes' if your organization provides programs and services in the following categories. If you select 'Yes', please briefly describe the programs and services you provide to vulnerable populations (including Black; immigrant; senior citizens; children; homeless; low and very low-income) in that respective area:

Health & Human Services *

Please select...

Homeless & Renter Support Services *

Please select...

Economic & Workforce Development *

Please select...

Food Security *

Please select...

Legal Support *

Please select...

Education *

Please select...

Is your organization located within the community you serve? *

Please select...

Does your organization participate in local community partnerships? *

Please select...

Is the executive leadership of this organization from the community being served? *

Please select...

Is your organization connected with, and does it command the trust of, community members you serve? *

Please select...

Is there any other information you would like to provide about the demographics of your leadership?

Required Documents

Most Recent 3 Years of Form 990s or Audited Financial Statements *

Choose File No file chosen

Please upload copies of Form 990s or audited financial statements for the past three years

Choose File No file chosen

Choose File No file chosen

Management Letter

Choose File No file chosen

If you submitted audited statements and received a management letter with your most recent audit, please attach the letter here. A management letter is not required.

Most Recent YTD Financial Statements *

Choose File No file chosen

Your organization's most recent year-to-date financial statements, i.e. an income statement and balance sheet

Proof of Oakland Residence *

Choose File No file chosen

Documented proof your nonprofit is based in Oakland. For example: a City of Oakland business license, a current lease agreement, a current bill mailed to the organization name and address, or other legitimate documentation.

IRS Determination Letter confirming your 501(c)3 status or a fiscal sponsorship agreement *

Choose File No file chosen

Current Budget *

Choose File No file chosen

Please upload a copy of your organization's current budget.

Certifications

The following section is not scored. Successful applicants will be required to comply with federal grantmaking requirements by affirming the certifications below before receiving grant funds. Community Vision is willing to provide technical assistance to support competitive applicants in passing compliance with these certifications where possible. Please indicate which certifications you are currently compliant with so we can assess your needs.

Organization has a process in place to identify potential conflicts of interest between its Board of Directors, staff, volunteers, partners and/or contractors and requires that those conflicts are disclosed and reviewed. *

Please select...

Organization has an Equal Opportunity Employment policy. *

Please select...

Organization has a Drug-Free workplace policy. *

Please select...

Organization has a whistleblower policy. *

Please select...

Organization complies with Oakland minimum wage requirements. *

Please select...

Organization has a records-retention policy. *

Please select...

Organization keeps good, reliable, verifiable documentation of payroll and other expenditures. *

Please select...

Organization has a process to avoid the possibility of duplicate payments and fraud. *

Please select...

Organization has the ability to track the expenditure of grant funds separately from the rest of the costs of the organization *

Please select...

I certify that the information submitted in this application is true and correct to the best of my knowledge. I further understand that any false statements may result in this application being denied or rescinded. *

Please select...

Submit

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